

# **Pax Christi Catholic Community**

## **Position Description**

**Position Title:** Housekeeping Volunteer  
**Effective Date:** January 2009  
**Ministry Area:** Operations  
**Staff Contact:** Al Haider, Building Services Coordinator  
**This position is:** Volunteer

### **Purpose of Position:**

To work with the Building Services Coordinator to clean and maintain the Pax Christi facility as a part of the Building Services team.

### **Responsibilities:**

Meet with Building Services Coordinator to receive work assignments for the day and fulfill the work in concert with the standards developed by Building Services.

### **Qualifications:**

General knowledge of cleaning techniques and cleaning equipment. Training will be provided on all equipment you will be using. All volunteers in this position are required to complete a volunteer background check. This is done at no cost to the volunteer.

### **Time Commitment:**

1 to 4 hours per week, depending on your availability and scope of cleaning responsibilities.

### **Length of Commitment:**

Ongoing

### **When and where the Ministry is performed:**

All activity is performed throughout the week with an emphasis on Monday and Thursday. All duties will be performed on the Pax Christi site.

### **Resources provided:**

All equipment, materials and training will be provided by Pax Christi.

### **Responsible to:**

Building Services Coordinator and the Facilities Council